



THE ARKANSAS EDUCATION ASSOCIATION OUTSTANDING LOCAL ASSOCIATION AWARD

RULES

The *Outstanding Local Association Award* recognizes local associations for achievements in **ONE** or **MORE** of the following areas: Instruction and Professional Development, Public Relations and Communications, Membership, Political Action, and Employee Rights and Responsibilities.

Nominations must include a completed Official Outstanding Local Association Report Form, which highlights the local's involvement in the area that it wishes to compete for recognition. Failure to provide the completed Official Report Form for an area will disqualify the local from that area of competition.

In addition to the Official Outstanding Local Association Report Form, the local must submit supporting documentation to receive the maximum point value. Documentation can be, but is not limited to, photographs, news clippings, video clips, newsletters, and awards earned. This documentation will provide the Local Associations, Membership and Member Benefits (LAMMB) Committee with information to support its final decision.

There are six (6) competition categories, based on active membership:

Category 1	less than 50 members
Category 2	51 to 100 members
Category 3	101 – 250 members
Category 4	251 – 400 members
Category 5	401 – 600 members
Category 6	more than 601 members

All locals that submit an entry accept the decision of the Committee as final. All materials submitted to the Committee can be returned to the local association.

Submission of the form, letter and supporting documentation must be received at the AEA Headquarters in Little Rock by **the first Friday of September at 5:00pm**. Any materials submitted after this date will not be considered.

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

INSTRUCTION AND PROFESSIONAL DEVELOPMENT

NAME OF LOCAL ASSOCIATION: _____

**MAXIMUM
POINT
VALUE**

- | | |
|----------|---|
| 4 | 1. ___ The local has an organized educational policies and practices committee [formerly instructional & professional development (IPD)]. |
| 4 | 2. ___ A survey was conducted.
a. _____ (name of survey)
b. List four (4) steps taken from survey results
1. _____
2. _____
3. _____
4. _____ |
| 4 | 3. ___ Local participated in professional development program.
a. _____ (program planned by majority teacher committee)
b. _____ (needs assessment or Board proposal) |
| 4 | 4. ___ Workshops provided.
a. Names of workshops
1. _____
2. _____ |
| 4 | 5. ___ Attended training sessions.
a. Names of participants and sessions.
1. _____
2. _____ |

To be considered for the "Outstanding Local Association Award," this form must be completed and returned with other supporting documentation to AEA by the **first Friday of September at 5:00pm.**

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

PUBLIC RELATIONS AND COMMUNICATIONS
--

NAME OF LOCAL ASSOCIATION: _____

**MAXIMUM
POINT
VALUE**

4 1. ___ Newsletter published and on file at AEA.

4 2. ___ External media communications.

Provide examples of news releases, etc. Describe other efforts:

3. ___ Community Action Program maintained.

Type of activity:

4 4. ___ Local action reports submitted.

Identify *Educator* issues:

4 5. ___ Attended local or other training sessions.

Name of local program: _____

Name of regional, state, or national training session and participants:

To be considered for the "Outstanding Local Association Award," this form must be completed and returned with other supporting documentation to AEA by the **first Friday of September at 5:00pm.**

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

MEMBERSHIP

NAME OF LOCAL ASSOCIATION: _____

**MAXIMUM
POINT
VALUE**

- | | | |
|----------|----------|--|
| 5 | 1. ___ | Maintenance and recruitment. |
| 5 | 2. ___ | 80% membership or... |
| | ___ | 25% increase. |
| 5 | 3. ___ | Committee functioning before the first training session. |
| 5 | 4. ___ | Training participation. |

Description of training program:

To be considered for the "Outstanding Local Association Award," this form must be completed and returned with other supporting documentation to AEA by the **first Friday of September at 5:00pm.**

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

POLITICAL ACTION

NAME OF LOCAL ASSOCIATION: _____

**MAXIMUM
POINT
VALUE**

- 2.2** 1. ___ Arkansas Committee for Children and Public Education (ACCPE) Committee
- 2.2** 2. ___ Interview and support for candidates
- 2.2** 3. ___ Frequent voter lists used
- 2.2** 4. ___ Local lobbying network
- 2.2** 5. ___ Efforts in elections

Briefly describe campaign efforts:

- 2.2** 6. ___ Voter registration survey and campaign conducted.
- 2.2** 7. ___ ACCPE campaign conducted. Dollar amount _____
- 2.2** 8. ___ Members informed.
- 2.2** 9. ___ Volunteer cards.

To be considered for the "Outstanding Local Association Award," this form must be completed and returned with other supporting documentation to AEA by the **first Friday of September at 5:00pm.**

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

EMPLOYEE RIGHTS AND RESPONSIBILITIES

NAME OF LOCAL ASSOCIATION: _____

**MAXIMUM
POINT
VALUE**

- 5** 1. ___ The local has an organized Professional Rights and Responsibilities Committee (PR&R).

- 5** 2. ___ The local has a designated grievance representative or committee.

- 5** 3. ___ The local has attended local or other training sessions on employee rights and responsibilities.

List names and dates of session:

- 5** 4. ___ The local has assisted a member with a grievance or other job-related problem.

Describe efforts:

To be considered for the "Outstanding Local Association Award," this form must be completed and returned with other supporting documentation to AEA by the **first Friday of September at 5:00pm.**